

# How to Create Metadata in ArcGIS 10.0 Appendices

Intermountain Region GIS Program

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#### Appendix A: ArcGIS, FGDC & ISO Metadata Defined

#### **ESRI's ArcGIS Metadata**

ArcGIS 10.0 metadata maintains information in ArcGIS metadata format. The ArcGIS metadata format contains elements that can store all the contents from all the metadata standards that are supported by ArcGIS Desktop. This content includes all FGDC metadata content, all ISO 19139 metadata content, all North American Profile metadata content, and all INSPIRE metadata content. It also includes ArcGIS-internal content such as thumbnails, enclosures, and detailed properties of ArcGIS items.

Whether you are working with ArcGIS 9.3 metadata, FGDC, or ISO metadata, you enter metadata information into ArcGIS 10.0 with one editor. No matter which metadata style you use, all information that you provide in the 10.0 Description tab is stored in the ArcGIS metadata format.

When you view an item's metadata, ArcGIS automatically displays information inherent to the dataset through a synchronization process. This includes spatial representation, attribute fields, etc. These properties are only stored and updated in the ArcGIS metadata format, which is why it important to "upgrade" all old metadata to the 10.0 metadata format.

ArcGIS 10.0 metadata is not designed to be used outside ESRI ArcGIS software. If you need to provide metadata for all software systems, you will need to export the metadata to FGDC Metadata XML format and share the exported XML file. Exporting to the FGDC metadata format can be found under Appendix C.

#### **FGDC Metadata**

The Federal Geographic Data Committee (FGDC) contains 19 members from several federal agencies, who coordinate the use, development, and distribution of geospatial data on a national level. They are responsible for developing a distributed discovery mechanism for national digital geospatial data, what is often referred to as the 'FGDC Metadata Standard'.

The FGDC started with the Content Standard for Digital Geospatial Metadata (CSDGM) Version 2 (FGDC-STD-001-1998) which at the time was the current US Federal Metadata standard. After being adopted in 1994, in 1995 all Federal agencies were ordered by Executive Order 12096 to use this new FGDC metadata standard to document geospatial data. This FGDC Metadata Standard has currently been adopted by state and local governments as well. Metadata is critical to data discovery.

In the 2009 FGDC annual report, the FGDC announced the distribution of the North American Profile of ISO 19115:2003 (NAP-Metadata) as an American National Standard. Although this standard is recognized and used by some, Federal agencies have not been obliged to adopt this standard.

Appendix D contains the CSDGM Essential Metadata Elements which makes up the FGDC Metadata Standard. All NPS data that is published to the public or other agencies must follow the basic minimum requirements for FGDC standards.

#### **ISO Metadata**

The International Organization for Standardization is an international standard-setting body composed of representatives of national standards organizations from more than 70 countries. Its concept was started in 1926 by the International Federation of the National Standardizing Associations (ISA). ISA was disbanded in 1942 during WWII and then founded the International Organization for Standardization on February 23, 1947. The International Organization for Standardization is often referred to by its short-form name, ISO.

The ISO technical committee developed the ISO standard 19115, *Geographic Information - Metadata*, a metadata standard designed for international use. The standard attempts to satisfy the requirements of all well-known metadata standards in hopes of producing a more universally accepted and therefore more internationally used metadata standard. The Federal Geographic Data Committee (FGDC) has been transitioning towards implements the ISO metadata standard. There is speculation that the ISO standard will become the new federally required Metadata standard in the next few years.

#### **Appendix B: Additional Metadata Notes & References**

#### **FGDC CSDGM Metadata Style & ArcGIS Metadata**

The metadata that is displayed in the ArcCatalog 10.0 Description tab is called ArcGIS metadata. However, metadata can be created and displayed in several different "styles" and when working with ArcGIS 10.0, it is necessary for NPS employees to choose the FGDC CSDGM Metadata style. Choosing FGDC CSDGM Metadata ensures you are using the correct XSLT style sheet to display metadata and that it contains the correct XML schema to validate metadata. It also makes sure when exporting to an XML file that your metadata is formatted correctly for the FGDC XML schema and will export a FDGC metadata formatted style output.

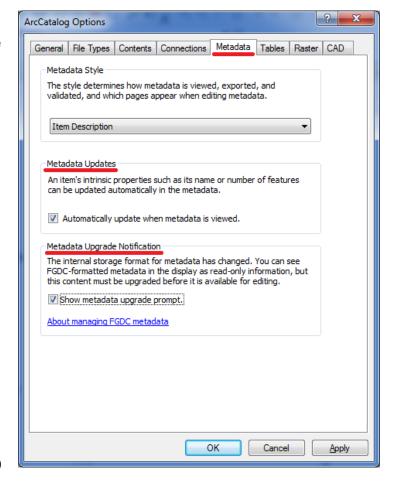
Unfortunately, no matter which metadata style you used before ArcGIS 10.0 SP3, once you have upgraded to this level, all information that you provide in the ArcCatalog Description tab is stored in the ArcGIS metadata format.

#### ArcGIS 10.0 - Upgrading Metadata

ArcCatalog 10.0 will only maintain metadata in the ArcGIS metadata format. Whether your metadata was created in 9.3, in ESRI-ISO format, or some other form, it must be upgraded to the ArcGIS metadata format. Upgrading your metadata is the only way ArcGIS will automatically recognize and update the dataset's properties.

It is necessary to upgrade your metadata, even metadata edited in ArcGIS 9.3 using the FGDC Metadata Editor add-in. The FGDC Metadata Editor add-in is a tool you can add to ArcCatalog 9.3 that opens the FGDC metadata editor available in previous ESRI GIS releases. Unfortunately the 9.3 FGDC Metadata Editor creates FGDC elements that only "sit next to" ArcGIS 10.0 elements and consequently is not recognized by ArcGIS 10.0 Metadata format. Subsequently, the metadata will not be automatically updated. FGDC Metadata Editormade metadata must be upgraded to be recognized by ArcGIS 10.0.

It is recommended that you do not use the FGDC Metadata Editor add-in while using ArcGIS 10.0. It is easier and better to edit and manage your metadata directly in the ArcGIS 10.0 Metadata Editor.



When starting a metadata editing session, NPS users are encouraged to change their Metadata Update options to "Automatically update when metadata is viewed". If this setting is made, an Upgrade button will automatically appear in the Description tab, allowing you to upgrade the existing metadata using the

Upgrade Metadata tool. If metadata is already in the ESRI-ISO format it is automatically upgraded into the ArcGIS metadata format.

If you prefer to upgrade metadata for many items at once, you can run the Upgrade Metadata tool in batch mode or with a Python script. You might want to do this for all items in a folder or geodatabase. Remember to upgrade each *individual* item that has metadata; if you run the Upgrade Metadata tool with a feature *dataset* provided as the item to upgrade, the tool will upgrade the feature dataset's metadata, not the metadata for each item in the feature dataset.

#### **USGS MP Metadata Translator**

To see your metadata in FGDC-format you must export your ArcGIS metadata to a FGDC-formatted XML. Then to read the XML document you run through a translator to re-format the metadata and save it to a more readable format, such as HMTL or a text file.

The USGS MP Metadata Translator translates metadata using the metadata parser (mp) utility. The mp is built and maintained by the USGS but a version has been provided with ArcGIS Desktop. The mp utility follows the FGDC Content Standard for Digital Geospatial Metadata and the tool can be used simply to validate FGDC metadata content. FGDC metadata elements in ArcGIS are not laid out in the correct order as specified by the FGDC CSDGM rules, so they need to be reordered with the mp metadata translator tool to be read correctly. As the tool is being used, the mp will consequently produce warnings indicating the elements are out of order. Then it processes the ArcGIS metadata to select only FGDC metadata elements and order them correctly before exporting or validating the resulting XML file.

The original file going into the tool has to be an XML file or feature containing metadata. The tool will only accept FGDC CSDGM XML formatted metadata because the final exported file will only contain FGDC CSDGM XML elements. The tool will not convert an FGDC text file to an FGDC XML file. The tool can export files in HTML, text, SGML, and XML format.

### **Appendix C: Exporting Metadata**

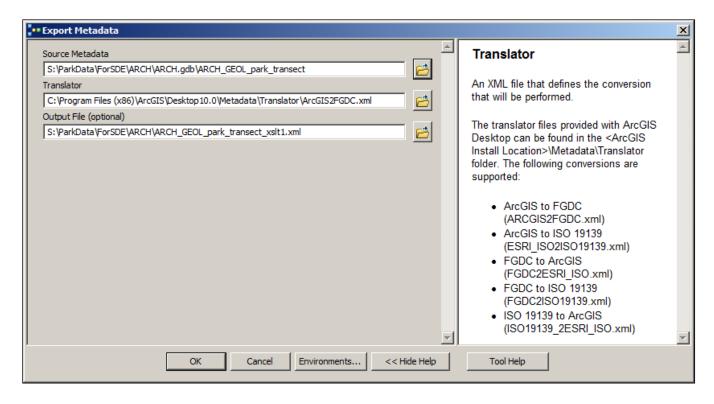
#### **Exporting Metadata to FGDC & HTML Format**

ArcGIS 10.0 produces metadata that can be set to the FGDC CSDGM Metadata style. However, that original file cannot be "read" properly in FGDC format. ArcGIS metadata has to be exported into a FGDC-formatted XML file and then "translated" using the USGS MP Metadata Translator tool to properly export a FGDC-formatted output.

If your data is going to be distributed outside of the NPS, it *MUST* be FGDC compliant.

#### **Exporting to a FGDC-Formatted File**

- 1. To export your metadata, open the ArcToolbox. Navigate to **Conversion Tools**, **Metadata**, **Export Metadata**.
  - 1.1. When the window opens, fill the <u>Source Metadata</u> box using the browse button to navigate to the metadata you want to export.
  - 1.2. If the <u>Translator</u> box isn't already filled in, click in the text box and look at the **Show Help** on the right side of the window. Using the example below, click the browse button and make sure your <u>Translator</u> is pointing to **ArcGIS2FGDC.xml**, which should be located in C:\Program Files (x86)\ArcGIS\Desktop\10.0\Metadata\Translator (if you are running Windows 7.)
  - 1.3. Point your Output File to a location in which to store the XML file.
  - 1.4. Click **OK** when done.



#### **Exporting to a HTML-Formatted File**

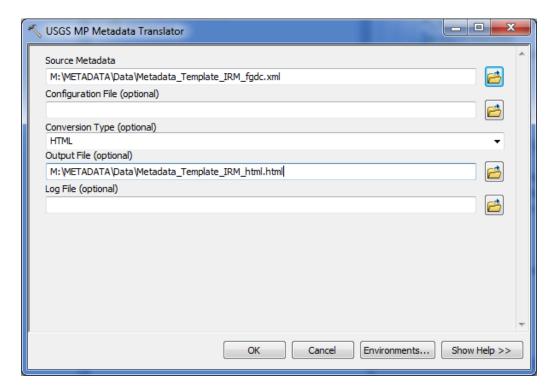
The USGS Metadata Translator tool, or USGS metadata parser utility, known as mp, is used to export or validate FGDC metadata. It can be used to export ArcGIS XML metadata files into several other different formats, but cannot be used to covert other formats into ArcGIS XML files. For example, FGDC text files can't be converted to an FGDC XML file using this tool. To read more on the USGS MP Metadata Translator, refer to Appendix B.

You must first export your ArcGIS metadata to FGDC, using the export tool above, before converting it to HTML.

- 2. In the ArcToolbox navigate to Conversion Tools, Metadata, USGS MP Metadata Translator.
  - 2.1. Under Source Metadata browse to the data metadata you are converting.
  - 2.2. Under Conversion Type (optional), click the down arrow and choose **HTML**.
  - 2.3. Under <u>Output File (optional)</u> save your new file in a known location that is **in a folder** not a database.

**IMPORTANT**: label your file with a .HTML extension or the file won't save correctly.

- 2.4. Click the **OK** button.
  - You will get some warnings during the process or saved in the log file but you can ignore all these warnings.
- 2.5. Find your new saved **.HTML** file and double-click on it. It should open in your default Internet browser.



#### Appendix D: FGDC Essential Metadata Elements - Table Guide

Referenced site: http://www.fgdc.gov/metadata/documents/CSDGMEssentialMeta\_20080514.pdf

## Content Standard for Digital Geospatial Metadata (CSDGM) Essential Metadata Elements

The Content Standard for Digital Geospatial Metadata (CSDGM) Essential Metadata Elements emphasizes the essential pieces of metadata as set by the CSDGM. It is important that the mandatory elements are completed for fully compliant metadata. Additional elements are useful and do help the understanding of the metadata, but are not required.

The metadata set below is best applied to GIS data and imagery maintained in standard horizontal coordinate systems. For more specialized data and data maintained in vertical and local horizontal coordinate systems, additional metadata standards may apply.

To read more about CSDGM element definitions and domains view the following documents located at the FGDC Metadata Publication website: http://www.fgdc.gov/metadata/metadata-publications-list

- Content Standard for Digital Geospatial Metadata Workbook, Version 2.0
- Metadata Quick Guide

#### Leaend:

**bold black text** = CSDGM mandatory element green text = CSDGM mandatory if applicable (MIA) element *italicized text* = CSDGM optional element stylized text = use of element is conditional

FGDC	Location in ArcGIS Editor
SECTION ONE: IDENTIFICATION	
Originator	OVERVIEW>CITATION CONTACTS, New
	Contact>Organization
Publication_Date	OVERVIEW>CITATION, Dates>Published
Title	OVERVIEW>ITEM DESCRIPTION, Title
Abstract	OVERVIEW>ITEM DESCRIPTION, Description
Purpose	OVERVIEW>ITEM DESCRIPTION, Summary
Time_Period_of_Content	RESOURCE>EXTENTS, Extent>New Instant Period (or
	Instant) Extent
Currentness_Reference	RESOURCE>EXTENTS, Extents>Description
Progress	RESOURCE>DETAILS, New Status
Maintenance_and_Update_Frequency	RESOURCE>MAINTENANCE, Update Frequency
West_Bounding_Coordinates	RESOURCES>Extents, Bounding box
	(should automatically fill in)
East_Bounding_Coordinates	RESOURCES>Extents, Bounding box
	(should automatically fill in with projected data)
North_Bounding_Coordinates	RESOURCES>Extents, Bounding box
_	(should automatically fill in with projected data)
South_Bounding_Coordinates	RESOURCES>Extents, Bounding box
	(should automatically fill in with projected data)
Theme_Thesaurus	OVERVIEW>TOPICS & KEYWORDS, Theme
	Keywords>Thesaurus Citation, Title
Theme_Keywords	OVERVIEW>TOPICS & KEYWORDS, Theme Keywords

Access_Constraints	METADATA>CONSTRAINTS, Legal Constraints>+New Legal
	Constraints
Use_Constraints	OVERVIEW>ITEM DESCRIPTION, Use Limitation
Point_of_Contact	RESOURCE>POINTS OF CONTACT, Contact>Role
Contact_Organization (preferred) or	RESOURCE>POINTS OF CONTACT, Contact>Organization
Contact_Person	or Name
Contact Position	RESOURCE>POINTS OF CONTACT, Contact>Position
Address_Type	RESOURCE>POINTS OF CONTACT, Contact>Contact
_ ,,	Information, Address Type
Address	RESOURCE>POINTS OF CONTACT, Contact>Contact
	Information, Address
City	RESOURCE>POINTS OF CONTACT, Contact>Contact
Otation B. Carrier	Information, City
State_or_Province	RESOURCE>POINTS OF CONTACT, Contact>Contact
Postal Code	Information, State RESOURCE>POINTS OF CONTACT, Contact>Contact
Postal_Code	Information, Postal Code
Contact_Voice_Telephone	RESOURCE>POINTS OF CONTACT, Contact>Contact
Contact_voice_relephone	Information, Phone
	miorination, i none
If data are available online:	
Online_Linkage	RESOURCE>POINTS OF CONTACT, Contact Information,
	Online Resource, Linkage
	-
Section Two: Data Quality	
Logical_Consistency_Report	RESOURCE>QUALITY, New Report, Report Type:
<b>3</b> – <b>7</b> – 1	(Conceptual Consistency) & Measure, Description
Completeness_Report	RESOURCE>QUALITY, New Report, Report Type:
	(Completeness Omission) & Measure, Description
Process_ Description	RESOURCE>LINEAGE, Process Step, Process Description
Process_Date	RESOURCE>LINEAGE, Process Step, Date
If source data was used:	DECOUDED LINEAGE Data Courses Course Citation (New
Source_Originator	RESOURCE>LINEAGE, Data Source>Source Citation>+New Contact, Name & Role
Source_Publication_Date	RESOURCE>LINEAGE, Data Source>Source Citation>Dates,
Jource_i ubilication_bate	Published
Source Title	RESOURCE>LINEAGE, Data Source>Source Citation, Tiles
Source_Online_Linkage	RESOURCE>LINEAGE, Data Source>Source
	Citation>Contact Information>Online Resource, Linkage
Source_Scale_Denominator	RESOURCE>LINEAGE, Date Source>Scale Denominator
Type_of_Source_Media	RESOURCE>LINEAGE, Data Source>Media Name
Source_Time_Period_of_Content	RESOURCE>LINEAGE, Data Source>New Source
	Extent>New Temporal Period (or Instant) Extent
Source_Currentness_Reference	RESOURCE>LINEAGE, Data Source>Source
	Extent>Description
Source_Citation_Abbreviation	RESOURCE>LINEAGE, Data Source, Source Citation,
Source_Contribution	Alternate Title RESOURCE>LINEAGE, Data Source, Source Description
Jource_Contribution	TREGOUNCE/EINEAGE, Data Source, Source Description
If data assessments performed:	
If data assessments performed:	RESOURCE>QUALITY, Report Type: Quantitative Attribute
Attribute_Accuracy_Report (if applicable)	Accuracy, Measure>Description
Horizontal_Positional_Accuracy_Report	RESOURCE>QUALITY, Report Type: Absolute External
(if applicable)	Positional Accuracy, Dimension: Horizontal
(II applicable)	

Vertical_Positional_Accuracy_Report (if	RESOURCE>QUALITY, Report Type: Absolute External	
applicable)	Positional Accuracy, Dimension: Vertical	
If aerial photography or imagery:	1	
Cloud_Cover	RESOURCE>CONTENT, New Image Description, Quality	
	Code, Cloud Cover Percentage	
SECTION THREE: SPATIAL DATA ORG.	ANIZATION INCORMATION	
Direct Spatial Reference Method	RESOURCE>DETAILS, Spatial Representation Type (should	
Direct_Spatial_Reference_Method	be automatically filled in)	
	be automationly filled in)	
<b>SECTION FOUR: SPATIAL REFERENCE</b>	INFORMATION	
Horizontal_Datum	(should be automatically filled in)	
Ellipsoid_Name	(should be automatically filled in)	
Semi-Major_Axis	(should be automatically filled in)	
Denominator_of_Flattening_Ratio	(should be automatically filled in)	
Horizontal Coordinate System	(should be automatically filled in)	
(compound element)	, , ,	
If Geographic (Lat/Lon):	1	
Latitude_Resolution	(should be automatically filled in if applicable)	
Longitude_Resolution	(should be automatically filled in if applicable)	
Geographic_Coordinate_Units	(should be automatically filled in if applicable)	
or = =	, , , ,	
If Planar (projected) data:		
Planar_Coordinate_Encoding_Method	(should be automatically filled in if applicable)	
Abscissa Resolution	(should be automatically filled in if applicable)	
Ordinate Resolution	(should be automatically filled in if applicable)	
Planar_Distance_Units	(should be automatically filled in if applicable)	
	1	
If Map Projection:		
Map_Projection_Name	(should be automatically filled in)	
<pre><pre><pre><pre><pre><pre><pre><pre></pre></pre></pre></pre></pre></pre></pre></pre>		
Projection>		
or		
If Grid Coordinate System:		
Grid_Coordinate_System_Name	(should be automatically filled in)	
<coordinate -="" p="" parameters="" system="" vary<=""></coordinate>	(should be automatically filled in)	
with Coordinate System>		
A Line Line Line Line Line Line Line Line		
Additional elements are required for data r		
Distance_and_Bearing_Representation	(should be automatically filled in)	
Local_Planar_Horizontal_Coordinate	(should be automatically filled in)	
_System	(abouted be a sustained to all of the disc)	
Local_Horizontal_Coordinate_System	(should be automatically filled in)	
Vertical_Coordinate_System	(should be automatically filled in if applicable)	
OFOTION FIVE ENTITY AND ATTRIBUTE INFORMATION		
SECTION FIVE: ENTITY AND ATTRIBUT		
Entity_and_Attribute_Overview	RESOURCE>FIELDS, Overview Description, Summary	
and/or	DECOUDED. FIELDS Overview Description Offstie	
Entity_and_Attribute_Detailed	RESOURCE>FIELDS, Overview Description, Citation	
_Description		

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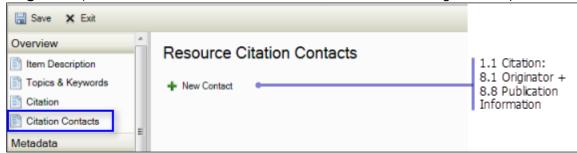
If the data includes a database or coded	domain that is not documented, you are strongly
	etailed description within the fields themselves.
chebaraged to additionally develop the d	ctalied description within the helds themselves.
SECTION SIX: DISTRIBUTION INFORM	IATION
Distributor_Contact	RESOURCE>DISTRIBUTION, Distributor, Contact,
Diotilizator_Goritage	Organization
Contact_Organization (preferred) or	RESOURCE>DISTRIBUTION, Distributor, Contact,
Contact_Person	Organization (or Name)
Contact_Position	
Address Type	RESOURCE>DISTRIBUTION, Distributor, Contact>Contain
	Information, Address Type
Address	RESOURCE>DISTRIBUTION, Distributor, Contact>Contain
	Information, Address
City	RESOURCE>DISTRIBUTION, Distributor, Contact>Contain
	Information, City
State_or_Province	RESOURCE>DISTRIBUTION, Distributor, Contact>Contain
	Information, State
Postal_Code	RESOURCE>DISTRIBUTION, Distributor, Contact>Contain
	Information, Postal Code
Contact_Voice_Telephone	RESOURCE>DISTRIBUTION, Distributor, Contact>Contain
B1.4.9.42	Information, Phone
Distribution_Liability	RESOURCE>CONSTRAINTS, Legal Constraints, New Use
	Limitations, Use Limitations
SECTION SEVEN: METADATA REFER	ENCE
Metadata Date	METADATA>DETAILS, Date Stamp
Metadata_Bate  Metadata Contact	METADATA>CONTACTS, Contact
Contact_Organization or	METADATA>CONTACTS, Contact  METADATA>CONTACTS, Contact, Organization (or Name)
Contact Person	WETADATA CONTACTS, Contact, Organization (of Name)
Contact_lerson  Contact Position	METADATA>CONTACTS, Contact, Role
Address_Type	METADATA>CONTACTS, Contact>Contact Information,
Address_Type	Address Type
Address	METADATA>CONTACTS, Contact>Contain Information,
Address	Address
City	METADATA>CONTACTS, Contact>Contain Information, City
State or Province	METADATA>CONTACTS, Contact>Contain Information,
	State
Postal_Code	METADATA>CONTACTS, Contact>Contain Information,
_	Postal Code
Contact_Voice_Telephone	METADATA>CONTACTS, Contact>Contain Information,
·	Phone
Metadata_Standard_Name	(should be automatically filled in)
Metadata_Standard_Version	(should be automatically filled in)

# Appendix E: FGDC Essential Metadata Elements - Illustrated Guide

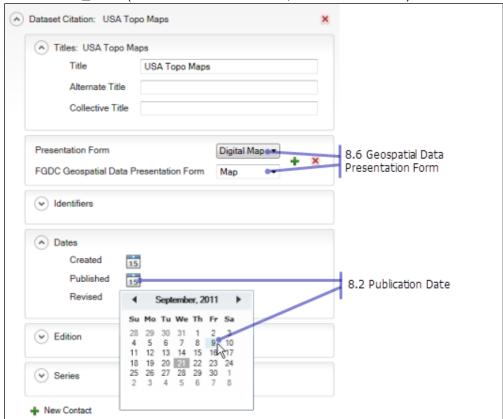
This guide details the FGDC metadata elements and where it can be found in the ArcGIS 10.0 metadata format.

#### **SECTION ONE: IDENTIFICATION**

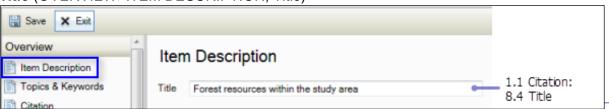
#### Originator (OVERVIEW>CITATION CONTACTS, New Contact>Organization)



#### Publication\_Date (OVERVIEW>CITATION, Dates>Published)

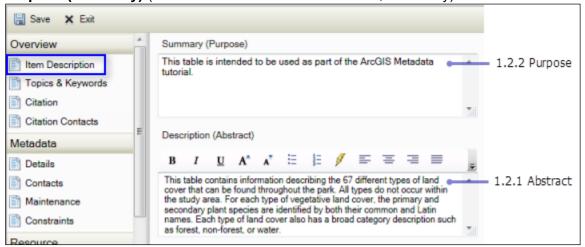


#### Title (OVERVIEW>ITEM DESCRIPTION, Title)

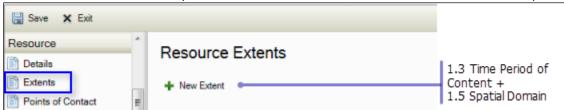


#### Abstract (Description) (OVERVIEW>ITEM DESCRIPTION, Description)

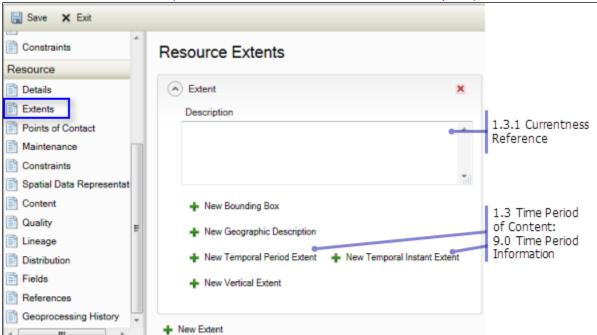
#### Purpose (Summary) (OVERVIEW>ITEM DESCRIPTION, Summary)



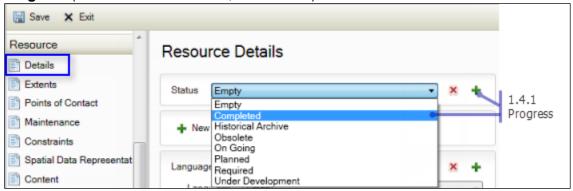
#### Time\_Period\_of\_Content (RESOURCE>EXTENTS, Extent>New Instant Period (or Instant) Extent)



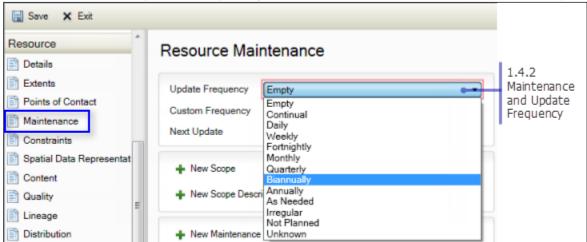
#### Currentness\_Reference (RESOURCE>EXTENTS, Extents>Description)



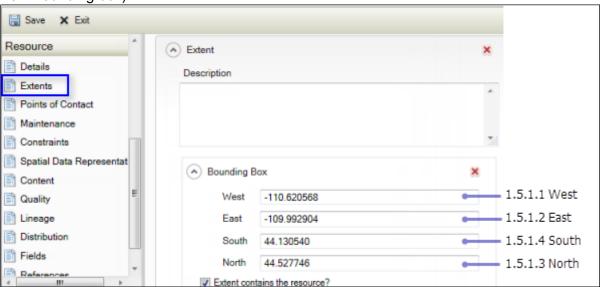
#### Progress (RESOURCE>DETAILS, New Status)



#### Maintenance\_and\_Update\_Frequency (RESOURCE>MAINTENANCE, Update Frequency)

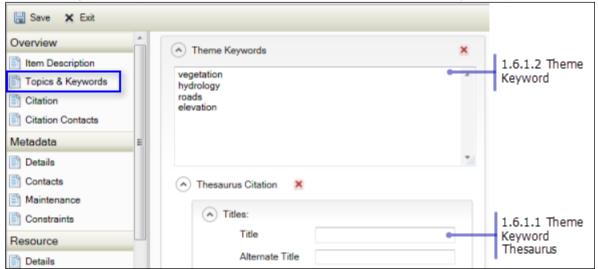


# **West, East, North, South Bounding Box** (should be automatically filled) (RESOURCES>Extents, New Bounding box)

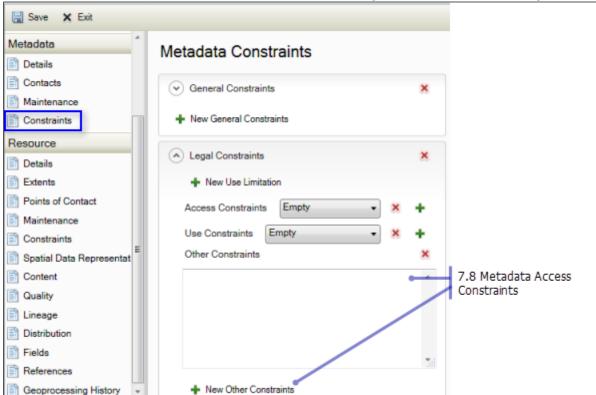


# **Theme\_Thesaurus** (OVERVIEW>TOPICS & KEYWORDS, Theme Keywords>Thesaurus Citation, Title)

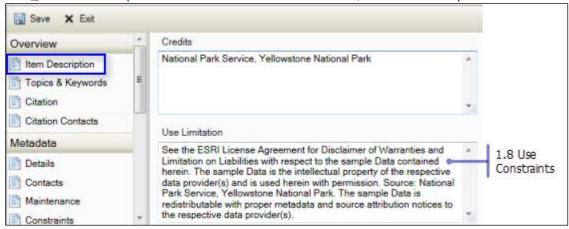
Theme\_Keywords (OVERVIEW>TOPICS & KEYWORDS, Theme Keywords)



Access\_Constraints (METADATA>CONSTRAINTS, Legal Constraints>+New Legal Constraints)



#### Use\_Constraints (OVERVIEW>ITEM DESCRIPTION, Use Limitation)



#### Point\_of\_Contact (RESOURCE>POINTS OF CONTACT, Contact)

Contact\_Organization (preferred) or Contact\_Person

Contact\_Position

Address\_Type

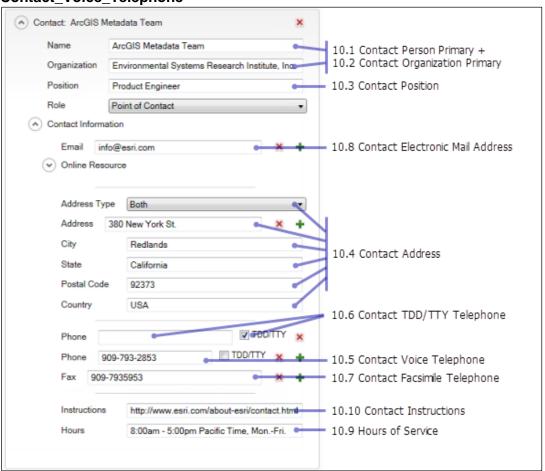
Address

City

State\_or\_Province

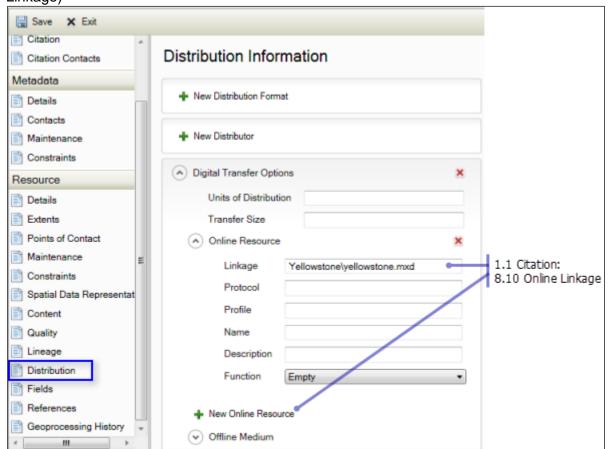
**Postal Code** 

Contact\_Voice\_Telephone



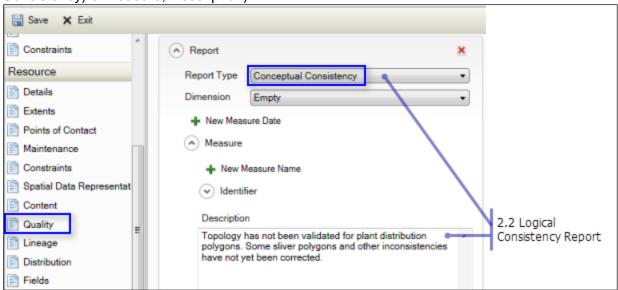
#### If data are available online:

Online\_Linkage (RESOURCE>POINTS OF CONTACT, Contact Information, Online Resource, Linkage)

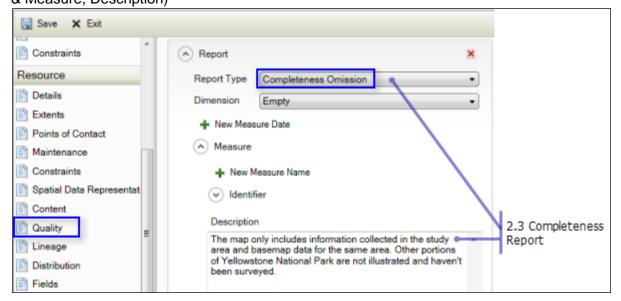


#### **Section Two: Data Quality**

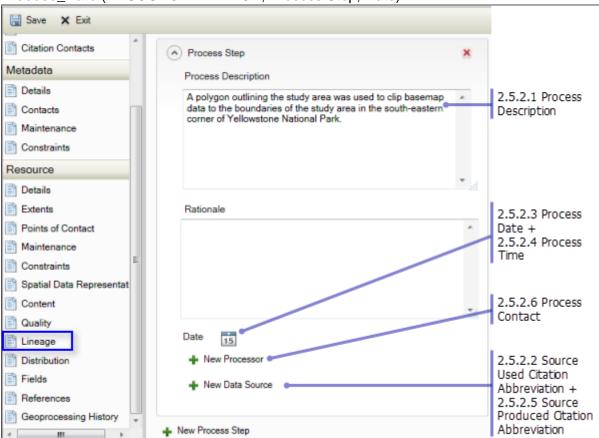
**Logical\_Consistency\_Report** (RESOURCE>QUALITY, New Report, Report Type: (Conceptual Consistency) & Measure, Description)



# **Completeness\_Report** (RESOURCE>QUALITY, New Report, Report Type: (Completeness Omission) & Measure, Description)



# **Process\_Description** (RESOURCE>LINEAGE, Process Step, Process Description) **Process\_Date** (RESOURCE>LINEAGE, Process Step, Date)

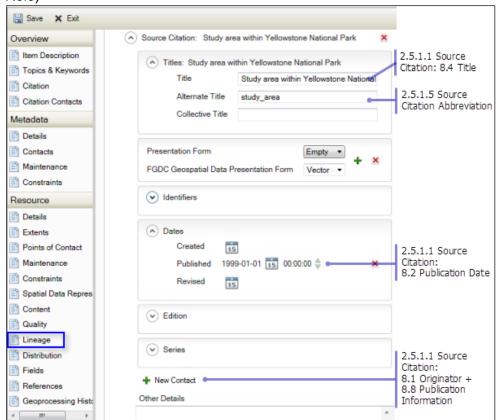


If source data were used:

Source Title (RESOURCE>LINEAGE, Data Source>Source Citation, Tiles)

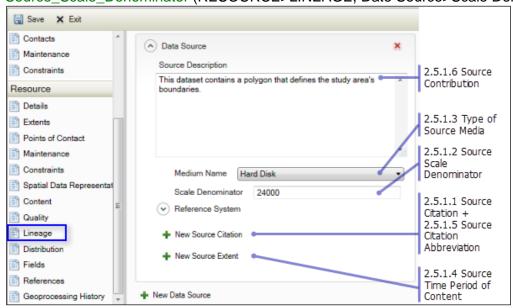
**Source\_Citation\_Abbreviation** (RESOURCE>LINEAGE, Data Source, Source Citation, Alternate Title)

**Source\_Publication\_Date** (RESOURCE>LINEAGE, Data Source>Source Citation>Dates, Published) **Source\_Originator** (RESOURCE>LINEAGE, Data Source>Source Citation>+New Contact, Name & Role)

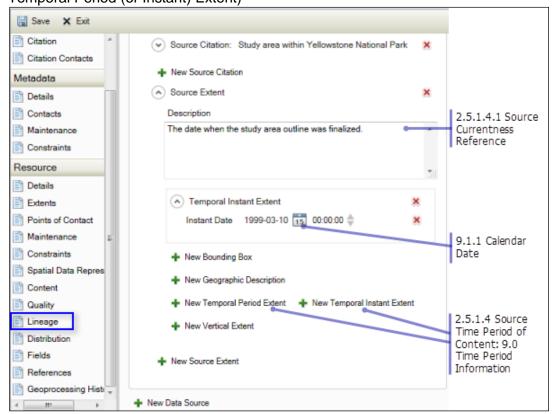


**Source\_Contribution** (RESOURCE>LINEAGE, Data Source, Source Description) **Type\_of\_Source\_Media** (RESOURCE>LINEAGE, Data Source>Media Name)

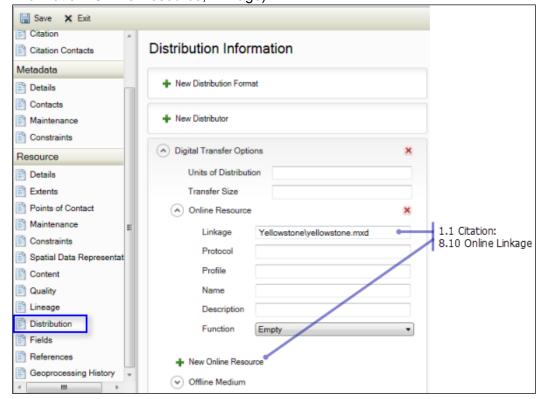
Source\_Scale\_Denominator (RESOURCE>LINEAGE, Date Source>Scale Denominator)



**Source\_Currentness\_Reference** (RESOURCE>LINEAGE, Data Source>Source Extent>Description) **Source\_Time\_Period\_of\_Content** (RESOURCE>LINEAGE, Data Source>New Source Extent>New Temporal Period (or Instant) Extent)



Source\_Online\_Linkage (RESOURCE>LINEAGE, Data Source>Source Citation>Contact Information>Online Resource, Linkage)



If data assessments performed:

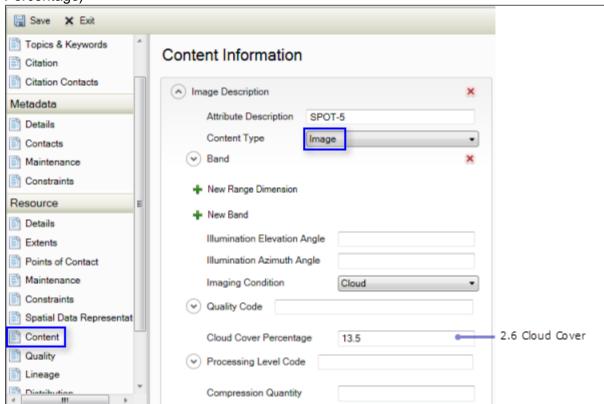
Attribute\_Accuracy\_Report (*if applicable*) (RESOURCE>QUALITY, Report Type: Quantitative Attribute Accuracy, Measure>Description)

Horizontal\_Positional\_Accuracy\_Report (*if applicable*) (RESOURCE>QUALITY, Report Type: Absolute External Positional Accuracy, Dimension: Horizontal)

Vertical\_Positional\_Accuracy\_Report (*if applicable*) (RESOURCE>QUALITY, Report Type: Absolute External Positional Accuracy, Dimension: Vertical)

#### If aerial photography or imagery:

Cloud\_Cover (RESOURCE>CONTENT, New Image Description, Quality Code, Cloud Cover Percentage)



**Section Three: Spatial Data Organization Information** 

Direct\_Spatial\_Reference\_Method (should be automatically filled in)

#### **Section Four: Spatial Reference Information**

Horizontal\_Datum (should be automatically filled in if applicable)

Ellipsoid\_Name (should be automatically filled in)

**Semi-Major Axis** (should be automatically filled in)

**Denominator of Flattening Ratio** (should be automatically filled in)

# **Horizontal Coordinate System (compound element)** (should be automatically filled in) If Geographic (Lat/Lon):

Latitude\_Resolution (should be automatically filled in if applicable)

**Longitude\_Resolution** (should be automatically filled in if applicable)

Geographic\_Coordinate\_Units (should be automatically filled in if applicable)

or

If Planar (projected) data:

Planar\_Coordinate\_Encoding\_Method (should be automatically filled in if applicable)

Abscissa\_Resolution (should be automatically filled in if applicable)
Ordinate\_Resolution (should be automatically filled in if applicable)
Planar Distance Units (should be automatically filled in if applicable)

#### If Map Projection:

Map\_Projection\_Name (should be automatically filled in if applicable)
cprojection parameters - vary with Projection > (should be automatically filled in if applicable)
or

If Grid Coordinate System:

Grid\_Coordinate\_System\_Name (should be automatically filled in if applicable) <coordinate system parameters - vary with Coordinate System> (should be automatically filled in if applicable)

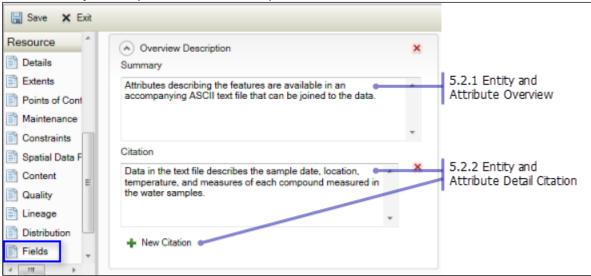
Additional elements are required for data maintained using:

Distance\_and\_Bearing\_Representation (should be automatically filled in if applicable)
Local\_Planar\_Horizontal\_Coordinate\_System (should be automatically filled in if applicable)
Local\_Horizontal\_Coordinate\_System (should be automatically filled in if applicable)
Vertical\_Coordinate\_System (should be automatically filled in if applicable)

#### **Section Five: Entity and Attribute Information**

**Entity\_and\_Attribute\_Overview** (RESOURCE>FIELDS, Overview Description, Summary) and/or

**Entity\_and\_Attribute\_Detailed\_Description** (RESOURCE>FIELDS, Overview Description, Citation) *If the data includes a database or coded domain that is not documented, you are strongly encouraged to additionally develop the detailed description within the fields themselves.* 



#### **Section Six: Distribution Information**

**Distributor\_Contact** (RESOURCE>DISTRIBUTION, Distributor, Contact & Contact Information)

#### Contact\_Organization (preferred) or Contact\_Person

Contact Position

Address\_Type

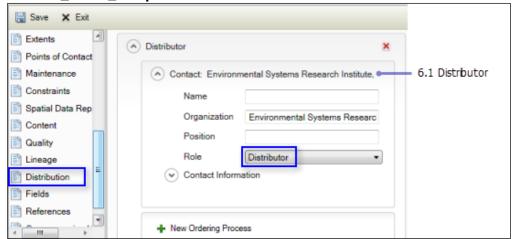
Address

City

State\_or\_Province

**Postal Code** 

Contact\_Voice\_Telephone

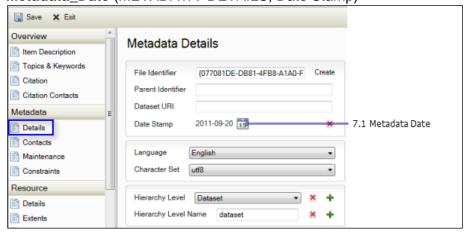


**Distribution\_Liability** (RESOURCE>CONSTRAINTS, Legal Constraints, New Use Limitations, Use Limitations)



Section Seven: Metadata Reference

Metadata\_Date (METADATA>DETAILS, Date Stamp)



# **Metadata\_Contact** (METADATA>CONTACTS, Contact & Contact Information) **Contact\_Organization or Contact\_Person**

Contact\_Position

Address\_Type

Address

City

State\_or\_Province

Postal\_Code

Contact\_Voice\_Telephone



**Metadata\_Standard\_Name** (automatically added) **Metadata\_Standard\_Version** (automatically added)